



SPORTS FEDERATION & OLYMPIC COMMITTEE OF HONG KONG, CHINA

(12) in SFOC/ADM/2026/CIR/NSA

(By e-mail only)

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To: All NSAs
Attn: President/ Chairman/ Hon. Secretary
From: Gabrielle CHENG, Executive Director (Acting)
Date: 31 July 2026
Subject: Establishment of SF&OC Coaching Division, Coach
Accreditation Courses and Qualification Validation Scheme

Dear Sir/ Madam,

The function of the Hong Kong Coaching Committee has been formally transferred from the Hong Kong Sports Institute (HKSI) to the Coaching Division of the Sports Federation & Olympic Committee of Hong Kong, China (SF&OC) with effect from April 2026. The Coaching Division is now launching coach accreditation courses, qualification validation schemes, and priority registration arrangements for the 2026 intake.

Coach Accreditation Courses

SF&OC, in collaboration with the HKCT Institute of Higher Education (CTIHE), will provide the following Coach Accreditation Courses and the associated Qualification Validation Scheme (QVS):

1. Introductory Sports Coaching Course (ICC)
2. Certificate in Foundation Sports Coaching Theory (registered under Qualifications Framework Level 2 – QF2)
3. Certificate in Advanced Sports Coaching Theory (registered under Qualifications Framework Level 3 – QF3)

Detailed information is listed in **Appendix I** and **Appendix II**.



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Priority Registration for Coach Accreditation Courses

Priority registrations will be arranged for NSA-affiliated coaches. NSAs are invited to disseminate the “Expression of Interest (EOI) Form for Coach Accreditation Courses” (**Appendix III**) to eligible registered coaches.

Upon receiving the EOI Forms from coaches, NSAs are required to submit a ranked order of priority for the course quota allocation. In view of the limited course places, the Coaching Division will allocate quotas in accordance with the priority order as recommended on the “NSA Endorsement Form for Coach Accreditation Courses” (**Appendix IV** and **Appendix V**) submitted by individual NSAs.

NSAs are responsible for conducting internal candidate screening and submit fully completed endorsement forms, together with all EOI forms received, to the Coaching Division before the prescribed deadline.

For enquiries, please contact Mr. Thomas CHIU or Mr. Kyle MAK of the SF&OC Coaching Division at 9342 3642.

Yours sincerely,

Gabrielle CHENG
Executive Director (Acting)
c.c. Officers of SF&OC